

Minutes of the KRa meeting with the director of the KaM 7.3. 2023

Participants:

- Ing. Mgr. Jiří Macoun (Director of KaM), Pavel Kochmann (Accommodation office), Bc. Jakub Landsmann, Ing. Kamila Hüttnerová, Ing. Md. Nazrul Islam, Bc. Tomas Plzak

Excused:

- Ing. Petr Jirků

Minutes was made by:

- Bc. Jakub Landsmann

Start of the meeting 15:00

Agenda of the meeting:

1. ISKAM point system

- Accommodation scenarios – for domestic and international students (varies)
 - Updates for each academic year
 - It is approved by the rector's college
 - Available at kam.czu.cz
- Domestic students
 - The most crucial criterion is accessibility from the place of permanent residence
 - Time and distance in km – supplied by an external company, updated according to applicable regulations
 - Bonusification of continuing years (but does not make such a big difference on the whole)
- Foreign students
 - Faculties' interest in housing new students
 - No points for accessibility - place of origin does not matter, only citizenship other than Czech
 - Only according to year and level of study (higher bonus for first years)
- two modes of logging into dormitories
 - Through applications within the Circular system (KaM...)
 - Direct reservation (dormitory West, primarily aimed at Erasmus, international students...)

2. Circular system of applications – meaning, priorities

- Due to the faculties (different admissions dates)
- Evaluation of continuing students before new ones (guarantee of existing rooms)

- It works
- In the case of reconstruction/registration of more subsidized students, there is a risk of dissatisfaction with the current accommodation within the ČZU complex
 - Offering alternatives (West, Větrník, Hloubětín, etc.)

3. **Bonuses and incentives for students and employees**

- Employee housing
 - Number of beds in dormitories occupied by employees – 58 beds
 - Faculty quotas – a total of 41 beds (see Bursar's Directive No. 3/2017)
 - Number of requests – Individual requests (not via ISKAM), units per month
 - Additional metrics
- The future – to arrange housing rather than living in a dormitory
 - Dormitory for students

4. **Quotas – international students, first years**

- International students
 - Maximum ratio of 30% international students x 70% domestic
 - Regarding dormitories on the ČZU campus, not external capacities
 - The system evaluates its set capacity
 - Quotas are not addressed outside of the primary admissions within the round systém
 - Currently 30.5% of the total capacity

5. **"Premium seats" - Dormitory A, G (after reconstruction)**

- They do not currently exist. In the future question, we will inform you

6. **"Disciplinary" commission**

- Accommodation commission
 - Handles exceptional cases (appeals, complaints, medical reports)
 - Irregular meetings, according to individual requests - an effort to accommodate
 - In the case of a rejected request for accommodation - it was not possible to comply at the Time of the request, in a longer time horizon, there will usually be an opportunity to accommodate
 - Kochmann, Ing. Rácová, Ing. Mgr. Macoun

Possibility to send a representative of KRa to the meeting of the accommodation committee

- Dealing with offences
 - It is decided by the Head of the Dormitory

- In the event of the conclusion that the person in question violates the Dormitory Rules, the relevant Head will submit a request for conditional expulsion or expulsion
 - Signed by Ing. M.Sc. Macoun
- In case of appeal, the rectorate decides

KRa will be informed about the resolved issues (exclusion and conditional exclusion) with the possibility of supporting an appeal.

7. Observance of dormitory rules and penalties for violations

- Room checks
 - So far irregular, according to observations
 - Regular inventories (mostly in November)
- Training of receptionists from the Security Department

8. Catering Committee

- Composition of the menu
- Lucie Frýdlová (Head of Dormitory A) – approves menus and ingredients
 - Set rules (meat, vege...) - 1x sweet meal, 1x meatless meal + 3x standard meal and 2x soup included every day; Fish included twice a week, game once a week
 - The only thing that makes up the price for students is the cost of raw materials
- Catering committee
 - Historically, it was until 2012
 - Now newly appointed by Bursar this year (has met twice so far)
 - Composition: chairman of the commission Bc. Jakub Janda (CZU Forestry), Ing. M.Sc. Jiří Macoun (Director of KaM), Ing. Petr Mocek (director of the Department of Economics), Ing. Kateřina Pazderů, Ph.D. (University Trade Union), Ing. Iva Hrabánková, Ph.D. (Chancellor), B.Sc. Jana Immerová (Director of the Department of Human Resources Management)
 - Interim goal
 - Elaboration of the General Catering
 - How catering is provided, the appropriate Number of establishments in the area, etc.
 - Competed company CS project
 - So far 1st phase – description of the current state (state of the campus, comparison with Prague, discussion of input data)
 - There is currently no student representative

End of meeting 16:20