



Regulation name

University Grant Competition Returns to CZU

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Rector's Directive

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Brief description

This regulation regulates the rules of the university grant competition for researchers, academics and students of DSP. The regulation further defines the evaluation committee and its rules of procedure, dates and conditions of the competition.

Expert guarantor

Vice-Rector for Science & Research

Endorsed

Nerelevantní

Date

[Date of approval]

Issued

Prof. Ing. Petr Sklenička, CSc.,
Rector

Date

27. 11. 2025

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Rector's Directive

Č.7/2025

University Grant Competition Returns to CZU

Article 1

Introductory Provisions

- (1) This decision applies to the Czech University of Life Sciences Prague (hereinafter referred to as "CZU") and regulates the rules of the university grant competition for researchers called Returns to CZU (hereinafter referred to as the "competition").
- (2) This decision directly affects the participating faculties of the CZU, i.e. the Faculty of Agrobiological Sciences, Food and Natural Resources, the Faculty of Forestry and Wood Sciences, the Faculty of Tropical AgriSciences and the Faculty of Environmental Sciences (together hereinafter referred to as the "Faculties" or separately referred to as the "Faculty").
- (3) The aim of the university grant competition is to enable researchers, academics and students of doctoral study programmes (hereinafter referred to as "DSP") of the CZU to resume their scientific research activities after a period of career interruption. The targeted financial support provided on the basis of the university grant competition under this decision (hereinafter also referred to as the "Return Grant") is aimed at facilitating the return to the academic environment after maternity or parental leave, long-term illness or time devoted to caring for a child or other close person.
- (4) The University Grant Competition is announced within the implementation of the project "Returns to CZU", reg. no. CZ.02.01.01/00/24_037/0013835, financed from the funds of the Operational Programme Johannes Amos Comenius, call No. 02_24_037 entitled Returns, as amended, priority 1.
- (5) An Evaluation Committee (hereinafter referred to as "EC") is established as an expert, control and executive body for the implementation of the competition.

Article 2

Evaluation Committee

- (1) EC has 5 members. Of these, 4 are Vice-Deans for Science and Research from the participating faculties of the CZU and the Vice-Rector for Science and Research.
- (2) The Vice-Rector for Science and Research is the chairman of the EC.
- (3) EC has the following tasks:
 - discusses applications for the allocation of Return Grants;

- carries out the final evaluation of applications for Return Grants on the basis of points and assessment by individual evaluators and the relevance of the research topic, which must correspond to the strategy and focus of the CZU or the participating faculties;
- decides on the allocation of Return Grants, proposes the possibility of adjusting the project budget in relation to the available funds for the competition;
- decides on changes to the originally approved application for the Return Grant.

Article 3

Rules of Procedure of the Evaluation Committee

- (1) In its actions, the EC shall comply with the following rules:
 - Meetings shall be convened by its chairman, usually by e-mail;
 - The EC meets as needed; EC meetings may also be held via the electronic communication system without the personal presence of one or more EC members;
 - The EC shall be quorate if more than half of all its members are present;
- (2) EC meetings are chaired by the chairman or deputy chairman, who presents the agenda, chairs the meeting and proposes resolutions.
- (3) Each of the EC members present shall have one vote; In the event of a tie, the vote of the chairman shall prevail. A resolution is adopted if an absolute majority of the EC members present decide to adopt it.
- (4) If the EC is to decide on a matter falling within its competence and if it is a matter for which it would be impractical to convene a meeting of the EC due to its content, importance and time availability, the EC may adopt a resolution by means of remote communication.
- (5) The resolution on the matter referred to in the preceding paragraph shall be carried out by the chairman of the EC ensuring that the draft resolution to be approved is circulated; at the same time, it shall also set a deadline for the EC member to vote. If a member of the EC fails to vote by the set deadline, they shall be deemed to have abstained from voting on the draft resolution. A resolution pursuant to the preceding paragraph shall be adopted if an absolute majority of all members of the EC approve of it.
- (6) At the end of the voting period, the chairman of the EC shall inform the members of the EC of the result of the vote.
- (7) The main project methodologist, in cooperation with the project manager, records all documents related to the relevant vote, as well as all other documents related to the EC meeting. These documents shall be submitted to the EC member upon request.
- (8) EC meetings are confidential and take place only in the presence of the EC members, or the record-keeper or another person designated by the EC.
- (9) Minutes of the EC meeting are taken and signed by the chairman.
- (10) Final decisions on the awarding of Return Grants are published in the public section of the CZU website.

Article 4

Dates of Competition

- (1) Applications for Return Grants can be submitted from 1 December 2025.
- (2) The deadline for submission of applications for Return Grants is 31 January 2026.
- (3) The results of the competition will be published by 31 March 2026.

Article 5

Competition Conditions

- (1) Detailed conditions of the competition are published in the tender documentation, which is available at <https://www.czu.cz/cs/r-7212-veda-a-vyzkum/r-21553-navraty-na-czu>.
- (2) The tender documentation and its annexes contain in particular:
 - General conditions of the competition;
 - Conditions for applying for a Return Grant;
 - rules for the evaluation of applications submitted;
 - Evaluator assessment form;
 - Conditions for the implementation of Return Grants.
- (3) An eligible applicant may be a researcher who is a DSP graduate on the date of submitting the application for the Return Grant, i.e. has a Ph.D. degree (or its equivalent), or is a DSP student of the CZU, where:
 - a. is currently on a career break (the applicant for a Return Grant must be able to prove this fact by a certificate from the relevant authority or a similar document from the employer's personnel system), or
 - b. no more than 12 months have elapsed since the end of the career break to the date of submission of the application for the Return Grant (the applicant for the Return Grant must provide a certificate from the competent authority or a similar document from the employer's personnel system proving the fact that the period since the career break is not longer than 12 months on the date of submission of the application for the Return Grant).
- (4) Applications for the Return Grant shall be submitted electronically via the electronic system by the deadline specified in Article 4 of this decision. At the same time, the applicant is obliged to submit one complete paper copy of the application (with all prescribed attachments and signatures) to the faculty employee of Return Grants of the relevant faculty no later than 4 February 2026, otherwise his/her application will be excluded from the competition.

Article 6

Final Provisions

- (1) This decision shall enter into force and effect on the date of its announcement.

Prague, 27 November 2025

prof. Ing. Petr Sklenička, CSc.
rector, v.r. (*manu propria*)