Pursuant to Section 36(2) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (the Higher Education Act), as amended, the Ministry of Education, Youth and Sports has registered under Ref. No. MSMT-13028/2026-4, these Rules of the habilitation procedure or the procedure for appointing professors of the Czech University of Life Sciences Prague on the date of signing the registration.

Digitally signed by
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Mgr. Bc. Petra Olivová,
Acting Director of the Higher Education Department

Česká zemědělská univerzita v Praze

RULES OF THE HABILITATION PROCEDURE OR THE PROCEDURE FOR APPOINTING PROFESSORS OF THE CZECH UNIVERSITY OF LIFE SCIENCES PRAGUE

Regulation validity on the date of registration of the Ministry of Education, Youth and Sports	28 August 2026
Regulation effectiveness	1 September 2026

UNOFFICIAL TRANSLATION

Rules of the Habilitation Procedure or the Procedure for Appointing Professors of the Czech University of Life Sciences Prague

Article 1
Introductory provisions

(1) Rules of the habilitation procedure or the procedure for appointing professors of the Czech University of Life Sciences Prague (hereinafter referred to as the "Rules") constitute an internal regulation of the Czech University of Life Sciences Prague (hereinafter referred to as the "CZU") pursuant to Section 17 (1) (k) of Act No. 111/1998 Coll., on Higher Education Institutions and on Amendments and Additions to Other Acts (the Higher Education Act), as amended, (hereinafter referred to as the "Act"), and stipulate the details of the habilitation procedure at the CZU within the meaning of Section 72 of the Act and the procedure for appointing professors at the CZU within the meaning of Section 74 of the Act.

(2) Act No. 500/2004 Coll., the Administrative Procedure Code, as amended, shall not apply to the habilitation procedure or the procedure for appointing professors at the CZU pursuant to Sections 72(13) and 74(7) of the Act.

(3) The habilitation procedure and the procedure for appointing professors at the CZU are subject to Recommendation No. 1/2019 of the Internal Evaluation Board of the CZU "Rules for the Prevention of Conflict of Interest in the Implementation of the Habilitation Procedure and the Procedure for Appointing Professors at the CZU".

Article 2
Appointment as an associate professor at the CZU

(1) An applicant for a habilitation procedure is a prominent expert in the field, usually working in the capacity of the head of smaller research teams, he/she has contributed to the development of his/her department in his/her career to date, with the potential to positively influence the scientific and teaching direction of his/her field and his/her department to a considerable extent; generally, the above applicant is the lead author of several excellent creative outputs.

(2) By the Dean's Regulation, field-specific disciplines may be defined at the CZU, in which the applicant's artistic activities may be taken into account during the habilitation procedure through artistic outputs certified in the Register of Artistic Outputs (hereinafter referred to as "RUV") according to Article 7 of these Rules.

(3) An associate professor in a particular field is appointed by the Rector on the basis of a habilitation procedure carried out in accordance with the Act and these rules.

(4) The habilitation procedure at the CZU is held in the fields of habilitation procedures for which the CZU or its faculties have been granted accreditation for the habilitation procedure in accordance with section 82 of the Act.

Article 3
Habilitation procedure

(1) The habilitation procedure verifies the applicant’s scientific qualifications, in particular on the basis of the habilitation thesis and its defence, other scientific and professional works, and his/her teaching competence on the basis of the evaluation of the habilitation lecture and previous teaching experience.

(2) The habilitation procedure is initiated on the basis of the applicant's proposal (hereinafter referred to as the "proposal") on the date of submission of the proposal to the Dean of the faculty accredited for the given field of habilitation procedure. If the necessary requirements of the procedure under paragraph 3 are not met, the Dean shall request the completion of the missing requirements. If the applicant fails to satisfy the missing requirements within a reasonable time, the Dean will terminate the habilitation procedure.

(3) The proposal must be accompanied by a curriculum vitae, documents proving university education and degrees obtained, documents certifying teaching experience, a table of quantified criteria together with a list of scientific and professional or artistic works in accordance with these rules, and a list of completed scientific and professional internships, both domestic and foreign, or other documents certifying the applicant's scientific qualifications. In the proposal, the applicant shall also state the field in which he/she is applying for habilitation. They shall also submit a habilitation thesis.

(4) A habilitation thesis shall mean:

a) a written work that contributes new scientific knowledge, or

b) a set of published scientific, engineering or architectural works accompanied by a commentary, the minimum number of which is determined by the Dean of the faculty that holds accreditation for the given field of habilitation procedure, or

c) a monograph published in print, contributing new scientific knowledge.

(5) If the habilitation procedure commences pursuant to para. 2, the Dean immediately informs the Science and Research Office of the Rector's Office, which is responsible for publishing information on the habilitation information in accordance with the Act, of the initiation of the habilitation procedure.

(6) Unless the habilitation procedure is terminated for the reason specified in para. 2, the dean shall submit the matter to the faculty's Scientific Board together with a proposal for the composition of a five-member Habilitation Commission. The Habilitation Commission consists of professors, adjunct professors, associate professors and other important representatives of the given or related field. The Chairperson of the commission must be a professor or an adjunct professor, and at least three members must come from among experts from a department other than the CZU. The Faculty's Scientific Board shall approve the proposal of the Habilitation Commission.

(7) A Habilitation Commission approved by the faculty's Scientific Board appoints three opponents of a habilitation thesis. A maximum of one opponent may be appointed from the CZU. The opponents prepare reviews for the habilitation thesis.

(8) The bodies of the CZU and the faculty and the habilitation board act without undue delay during the habilitation procedure.

(9) The Habilitation Commission shall critically assess the applicant's scientific qualifications for a given field of procedure and his/her previous teaching experience. On the basis of the reviewers' reports, the Habilitation Commission shall evaluate the standard of the habilitation thesis. A majority of votes of all members of the habilitation board is required for the adoption of a proposal for the appointment of an associate professor; otherwise, the proposal is deemed not to have been accepted and the Habilitation Commission shall recommend that the habilitation procedure be discontinued. The proposal is presented by the chairperson or a member of the Habilitation Commission authorised by the chairperson to the Faculty's Scientific Board.

(10) The defence of the habilitation thesis and habilitation lecture on a topic determined by the Habilitation Commission shall take place at a public meeting of the faculty's Scientific Board. After the debate, in which the applicant must be given the opportunity to comment on the reviewers' report, defend his/her habilitation thesis and comment on his/her previous scientific and teaching activities, the Scientific Board decides by secret ballot on the proposal whether the applicant should be appointed as associate professor.

(11) Unless the proposal for appointment as associate professor receives a majority of votes of all members of the faculty's Scientific Board, the faculty's Scientific Board shall terminate the habilitation procedure.

(12) A proposal for the appointment as associate professor approved on the basis of a decision of the Faculty's Scientific Board is forwarded by the Dean, as chair of the faculty's Scientific Board, to the Rector through the Science and Research Office of the Rector's Office.

(13) If the Rector agrees with the proposal, the applicant shall be appointed as associate professor.

(14) In case the Rector disagrees with the proposal, he/she submits it with his/her justification to the Scientific Board of the CZU, which shall discuss it and decide by secret ballot whether the applicant should be appointed as associate professor. If the proposal for appointment does not receive a majority of votes of all members of the CZU Scientific Board, the procedure shall be terminated. Otherwise, the Rector shall appoint the applicant as associate professor.

(15) In the event of the termination of the habilitation procedure, the habilitation thesis with the attached documents shall be returned to the applicant.

(16) The resolution of the relevant Scientific Board must be justified. A written justification shall be included in the minutes of the meeting of the Scientific Board.

(17) At any stage of the habilitation procedure, the applicant is entitled to submit objections to the dean to the habilitation procedure, but no later than 30 days after the adoption of the resolution of the relevant Scientific Board in accordance with para. 16. Objections must contain information about the identity of the person who filed the objections (the applicant), information about the resolution against which the objections are directed, the substantive justification of the objections and the remedy sought by the objecting party. The Dean is obliged to assess the objections within 90 days and decide whether to grant or reject them. If the Dean does not comply with the objections, he/she shall forward them to the Rector within 30 days of receiving the decision rejecting the objections. The Rector shall assess the objections within 90 days and make a decision whether to grant or reject them. The Rector's decision is final. When deciding on objections, the Dean or Rector is entitled to request from the applicant any documents necessary for making a decision, if such documents have not already been delivered as part of the objections filed. The decision of the Rector or the Dean must be justified.

(18) In case of circumstances specified in section 74a of the Act, the procedure to declare the appointment as associate professor invalid shall be initiated:

a) The procedure shall be carried out in accordance with Sections 74a to 74c of the Act, with the Rector appointing a five-member review committee only for that specific case. The Rector shall appoint the Vice-Rector as the Chairperson of the Review Committee. Other members of the Review Committee shall be appointed by the Rector from among professors, adjunct professors, associate professors or other experts, provided that one member shall appointed by the Rector on the proposal of the Minister of Education, Youth and Sports (hereinafter referred to as the "Minister") from among civil servants working at the Ministry of Education, Youth and Sports (hereinafter referred to as the "Ministry"). The majority of the members of the Review Committee must be experts who are not employees of the CZU.

b) The Review Committee decides by an absolute majority of votes of all its members; The opinion on the invalidity of the appointment of Associate Professors is voted on by secret ballot.

c) The CZU publishes a list of persons whose appointment of associate professors has been legally declared invalid in the public section of the CZU website.

Article 4
Appointment as a professor

(1) An applicant in the appointment procedure is a prominent expert in the field, usually working in the capacity of the head of research teams, conducting research activities with an international reach, an expert who has contributed to the development of his/her department and field of study in his/her career to date, and who has the potential to significantly positively influence the further scientific and teaching direction of his/her field and department to a considerable extent. Generally, the applicant is the lead author of a number of excellent creative outputs and is able to demonstrate significant international cooperation with recognised world experts.

(2) By the Dean's Regulation, field-specific disciplines may be defined at the CZU in which the applicant's artistic activities may be taken into account during the appointment procedure through artistic outputs certified in the Register of Artistic Outputs (RUV) according to Article 7 of these Rules.

(3) The President of the Czech Republic shall appoint as professor in a particular field a person who has been nominated for appointment as professor by the CZU Scientific Board in accordance with Section 74 of the Act and these Rules.

(4) The proposal of the Scientific Board of the CZU for the appointment of professors is submitted to the President of the Czech Republic through the Minister.

(5) The administrative submission of documents to the Minister is arranged for by the Science and Research Office of the Rector's Office.

(6) The procedure for appointing professors at the CZU takes place in the fields for which the CZU or its faculties have been granted accreditation for the procedure for appointing professors in accordance with section 82 of the Act.

Article 5
Procedure for appointing professors

(1) The procedure for appointing professors (hereinafter referred to as the "appointment procedure") demonstrates the teaching and scientific qualifications of an applicant who is a prominent and respected scientific figure in his/her field. A prerequisite for initiating the procedure is the prior appointment as associate procedure on the basis of the habilitation procedure, if the submission of a habilitation thesis was part of the procedure. In exceptional cases, where an applicant who has already been appointed as a professor at a renowned higher education institution abroad is nominated for professorship, the Rector, on the proposal of the Scientific Board of the CZU, may waive the requirement for previous appointment as associate professor as a prerequisite for initiating the procedure for appointing professors.

(2) The procedure for appointing professors shall be initiated on the basis of an applicant's proposal submitted to the Dean or on the basis of a Dean's proposal submitted to the Scientific Board of a faculty accredited for the given field of appointment as a professor. The applicant 's proposal must be supported by at least two written opinions from professors or associate professors of the same or a related field. The procedure may also be initiated by the Scientific Board of the Faculty or the Scientific Board of the CZU on its own initiative.

(3) The proposal must be accompanied by a curriculum vitae, documents proving university education attained and relevant degrees obtained, documents certifying teaching experience, a table of quantified criteria together with a list of scientific, professional or artistic (according to section 4, subsection 2 of these Rules) works, an overview of completed scientific and professional internships, both domestic and foreign, or other documents certifying scientific qualifications. The proposal shall also specify the field of study in which the procedure for appointing professors is being initiated. Unless the necessary requirements are met, the Dean shall request that the missing requirements be satisfied. If the applicant fails to meet the missing requirements upon request within a reasonable period of time, the Dean shall terminate the appointment procedure.

(4) The Dean of the relevant faculty shall inform the Rector's Board of the commencement of the appointment procedure. The Dean shall also notify the Science and Research Office of the Rector's Office, which is responsible for publishing information on the appointment procedure in accordance with the Act.

(5) For the purpose of assessing the proposal, the faculty's Scientific Board shall approve a five-member committee consisting of professors, adjunct professors, associate professors and other prominent representatives of the given or related field. The Chairperson of the Committee must be a professor or an adjunct professor and at least three members must be experts from a department other than the CZU.

(6) The bodies of the CZU and the faculty and the Committee shall proceed in the appointment procedure without undue delay.

(7) The Committee shall assess critically the applicant's qualifications and decide by secret ballot whether the applicant should be appointed as professor. A majority of votes of all members of the Committee is required for the adoption of a proposal for the appointment of an applicant as a professor; otherwise, the proposal is deemed not to have been accepted, and the Committee shall recommend that the appointment procedure be terminated. The opinion of the Committee shall be presented by the Chairperson or a member of the Committee authorised by the Chairperson to the Scientific Board that approved the Committee. This Scientific Board shall invite the applicant to give a lecture at its public meeting, in which the applicant shall present the concept of scientific work and teaching in the field.

(8) After the lecture, the faculty Scientific Board shall decide by secret ballot whether the applicant should be appointed professor. If the proposal is accepted, the proposal is subsequently submitted to the Scientific Board of the CZU, which invites the applicant to give a lecture at a public meeting, in which he or she presents the concept of scientific work and teaching in the given field. The Scientific Board of the CZU shall decide by secret ballot on the proposal whether the applicant should be appointed a professor. If approved, the proposal is submitted to the Minister.

(9) Unless the proposal for appointment receives a majority of votes of all members of the relevant Scientific Board, the Scientific Board shall terminate the procedure for appointing professors.

(10) The resolution of the relevant Scientific Board must be justified. A written justification shall form part of the minutes of the meeting of the Scientific Board.

(11) The appointment procedure shall be completed upon the appointment of an applicant as professor or upon the entry into force of a decision to discontinue the applicant’s appointment procedure.

(12) At any stage of the appointment of Professors procedure, an applicant is entitled to submit objections to the procedure for appointing professors to the Rector, but no later than 30 days after the date of adoption of the relevant resolution of the Scientific Board. Objections contain information about the identity of the person who filed the objections (the applicant), information about the resolution against which the objections are directed, the factual justification of the objections and remedy sought by the objecting party. The Rector is obliged to assess the objections within 90 days and decide whether to grant or reject them. When deciding on objections, the Rector is entitled to request a written opinion on the objections received from the Dean of the relevant faculty, and furthermore, the Rector is entitled to request from the applicant any documents necessary for making the decision, if such documents have not already been delivered as part of the submitted objections. The Rector's decision is final. The Rector's decision must be justified.

(13) The procedure for appointing professors is usually initiated no earlier than 3 years after the appointment of Associate Professors.

Article 6
Provision and publication of information on the habilitation procedure or the procedure for appointing professors

(1) Information on the commencement of habilitation proceedings or appointment proceedings and the dates of relevant public meetings of Scientific Boards are published in the public section of the CZU website. Information on the conclusion of these proceedings shall also be published without delay. The Science and Research Office of the Rector's Office is responsible for publishing the above-mentioned information.

(2) In the case of a habilitation procedure, immediately after its discontinuation or after the appointment of an applicant as associate professor and in the case of the procedure for appointing professors, immediately after its termination or approval of the proposal for the appointment of the applicant as a professor by the Scientific Board of the CZU, the Ministry shall be notified of the applicant's data, namely: name, surname, year of birth, gender, information on the applicant's employment relationship, result and date of completion of the procedure.

(3) The Dean is obliged to provide the information and details to be submitted to the Ministry pursuant to the preceding Article 2 without undue delay to the Science and Research Office of the Rector's Office, which is responsible for the provision of the same to the Ministry and publication in accordance with the Act.

Article 7

Criteria for appointment of Associate Professors or Professor at the CZU

(1) The criteria for appointment of Associate Professors or Professor at the CZU consist in the minimum requirements for initiating a habilitation or appointment procedure; the applicant's other activities, their complexity and quality are also assessed in the course of the procedure. The criteria for appointment as associate professors or professors at the CZU may be made more stringent by additional mandatory conditions at the level of individual faculties that have been granted accreditation of habilitation proceedings and procedures for appointing professors. The criteria are set out as follows:

Required fields		A – creative activity	Maximum point value	Minimum		Number of points
HP	**AP**			**HP**	**AP**	
		Article in WoS classified as Q1 according to IF	100	150	200 – 400	
		WoS article classified as Q2 according to IF*	50			
		Article in WoS classified as Q3 and Q4 according to IF	10			
		Article in peer-reviewed scientific journal without IF (world language)	5			
		Article in peer-reviewed scientific journal without IF (other languages)	3			
		Contribution to the international conference (world language)	8	16	40	
		Patent of the Czech Republic	50			
		EU patent, international patent	100			
		ERC grant	300			
		Awarded foreign grant	100			
		Domestic grant*	60		40	
		Contractual research	40			
		Other evaluated creative activities of category A	30			
		Other evaluated creative activities of category B	10			
		Specialist book (monograph) - world language	100			
		Scholarly book (monograph) – other languages	30			
		H-index according to WoS	10	40	60	
		Citation Report	2			
			A – Min	500	1300	

[HP = habilitation procedure, AP = appointment procedure]

		B – teaching and popularisation activities				
		Project for International Cooperation in Education	40			
		Study programme guarantor	30			
		Study Subject Guarantor	5	5	5	
		University textbook, textbook including electronic form and e-learning*	20	20	20	
		Book chapter	20			
		Popularisation article and other popularisation output	2	6	12	
		Teaching abroad in a world language (lecture, practicals)	1	5	15	
		University tuition (per semester)	2	12	20	
		Supervisor of successfully defended Bachelor's and Master's theses	1	5	10	
		Supervisor of the DSP graduate	30	-	30	
			B – Min	70	200	

		C – Recognition by the professional community				
		Czech Scientific Committee, Society (Member/Chairperson)	3/5			
		International Scientific Commission, Society (Member/Chairperson)	5/8			
		Grant Committee external grant agencies (Member/Chairperson)	3/5			
		Editorial Board of a scientific journal in a world language	10			
		DSP Subject Area Board (Member, Chairperson)	3/5			
		Scientific Board	10			
		Expert of an international organisation	8			
		Invited lectures in a world language	10		30	
			C – Min	10	50	
OVERALL FULFILMENT OF THE CRITERIA IN EACH CATEGORY						
A – creative activities (minimum HP 500/ AP 1300)						
B – teaching and popularisation activities (HP 70/ AP 200)						
C – recognition by the professional community (10 HP/ AP 50)						

* the interchangeability of the fulfilment of the criterion is defined in Article 7 para. 3

(2) Only outputs related to the field of habilitation procedure or the procedure for appointing professors in which the applicant is to be appointed are included in the evaluation.

(3) The applicant must provide proof of compliance with the criteria and their minimum values, which are marked in colour (yellow – habilitation procedure, blue – appointment procedure). The requirement for an article registered in WoS classified as Q2 according to IF in the habilitation procedure can be replaced by an article in Q1 WoS according to IF. The requirement for a domestic grant can be replaced by a foreign grant or an ERC grant, the requirement for university textbooks, textbooks including electronic form and e-learning can be replaced by a specialist book (monograph).

(4) For the purposes of these criteria, the world languages are understood as English, Arabic, Chinese, French, German, Russian and Spanish.

(5) For field-specific disciplines that are precisely defined by a regulation of the Dean of the gaculty of the CZU, the point-based criteria may be replaced by artistic outputs certified in RUV, which already take into account the author 's percentage contribution to the output, whereby:

- an article in WoS classified as Q1 according to IF and the awarded foreign grant can be replaced by a ratio of 1 point, RUV corresponds to 1.6 points of the criterion value;
- an article in WoS classified as Q2 according to IF and the awarded domestic grant can be replaced by a ratio of 1 point RUV corresponds to 2 points of the criterion value;
- an article in WoS classified as Q3-Q4 according to IF, a specialist book (monograph), a paper at an international conference (world language) can be replaced by a ratio of 1 point, RUV corresponds to 2.4 points of the criterion value;
- an invited lecture in a world language can be replaced by a ratio of 1 point, RUV certified with the code "X – a new work of art reflected in an international context" corresponds to 2 points of the criterion value. RUV points other than those certified with the code "X – new work of art reflected in an international context" cannot replace an invited lecture in a world language.

In the cases specified in this paragraph, the obligation to meet the criteria is not required, but it is only required to achieve the point values of the criteria by replacing the RUV points according to the given ratio. For field-specific disciplines, the obligation to meet the H-index criterion according to WoS is not required.

An applicant in the habilitation procedure in field-specific disciplines must achieve a total value of at least 120 RUV points and 300 RUV points in the case of the appointment procedure.

(6) All publications and creative outputs, unless otherwise stated, are counted as the appropriate percentages of the point value, as follows: the applicant is the first author – 100% of the point value, the second author – 50%, the third author – 30 %, the fourth author 20%, the fifth and the next positions in the author team – 10%, the corresponding author 100% (if listed and not the first author). When replacing the criteria with RUV points according to para. 5 of this Article, these ratios shall not be used, for the reason that the RUV score itself is created on the basis of the incorporated percentage of authorship.

(7) If an output which the applicant believes to have scientific content is not clearly identified under the above criteria, the classification of such output shall be assessed by a committee appointed by the Dean pursuant to Article 3 para. 7, or Article 5 para. 5, as applicable, in connection with the ongoing procedure.

(8) The following interpretation is provided for the individual criteria for appointment as associate professors or professors at the CZU:

A – Creative activities

Article in WoS classified as Q1-Q4 according to IF

A publication published on Web of Science – Core Collection (WoS) with an assigned quartile in the JCR Category, the value "Category Quartile – Journal Impact Factor" specified in WoS is used to determine the Q1-Q4 quartiles, the JCR Category that is related to the field of the procedure is used, whenever possible, for the year in which the article was published. If impossible to clearly determine the JCR Category related to the field of procedure, the average of the values of all published categories is used for the inclusion of the article (Q1-Q4) (rounded to the whole number according to the basic rules of rounding). In the event of any doubts regarding the assigned JCR Category, the committee established in accordance with Article 3 para. 7 or Article 5 para. 5 shall decide.

Article in peer-reviewed scientific journal without IF

An article registered in the SCOPUS database with the attribute "Document type Article", or the ERIH database with the attribute "Publication– Article".

Paper at an international conference

A paper registered in the Scopus database with the attribute "Document type Conference Paper", a paper registered in the Web of Science database with the attribute "Type Proceedings Paper", or a documented conference program with a given presentation at the conference (the display of a poster without an active presentation is not counted). The contribution must be in a world language.

Czech, EU, international patents

For patents of the Czech Republic, which can be found in the database of the Industrial Property Office, it is not necessary to provide patent certificates. Only the identification details of the patent (patent certificate number, patent applicant, patent name, date of patent grant) are stated. EU and international patents must be supported by patent certificates at all times

ERC grant

A grant awarded by the European Research Council, i.e. European Research Council.

Awarded foreign grant

Research projects of foreign grant agencies (the list of these projects solved at the CZU is published and regularly updated in the public section of the CZU website). The full point value of 100 points is awarded to the principal investigator of the entire research team (coordinator of the whole project), the point value of 70 points is awarded to the co-researcher (coordinator of the sub-researcher), the point value of 30 points is counted if the applicant's CV is part of the project application of the implemented project. The point value of 20 points is counted if the applicant participates in the project through an employment contract with a minimum of 0.1 for the entire duration of the project.

Awarded domestic grant

Scientific projects obtained from grant agencies (in the case of Czech grant agencies, these are projects registered in the information system of research, development and innovation according to the relevant legislation, which mainly monitors projects supported by domestic public funds). Projects funded and carried out within the framework of specific university research are not included. Evidence is provided in a form of a copy of the contract on the allocation of support. 60 points are counted for projects where the applicant is the principal researcher (coordinator of the whole project) or 40 points in the role of co-investigator (coordinator for the sub-researcher). The point value of 15 points is counted if the applicant's CV is part of the project application of the implemented project. The point value of 10 points is counted if the applicant participates in the project through an employment contract with a workload of at least 0.1 for the entire duration of the project.

Contractual research

Contractual research is considered to be a contractually agreed scientific research cooperation with a domestic or foreign entity in the amount of at least CZK 250 thousand.

Other evaluated creative activities of category A

Other evaluated creative activities in Category A include a pilot plant, proven technology, variety, breed, prototype, functional sample, software or specialised public database.

Other evaluated creative activities of category B

Other evaluated creative activities of category B include a utility model, industrial design, specialised map with professional content or methodology.

Specialist book (monograph)

A peer-reviewed book publication presenting new and original results of research carried out by an applicant or a team of which the applicant is a member. The publication contributes knowledge related to a precisely defined and comprehensive professional topic, which is examined in depth in an original and professionally beneficial manner. The minimum extent of the publication is 100 standard pages of the text itself, excluding illustrations, maps and other appendices. The publication is published in print or electronically by a publishing house with a scientific editor, has been assigned an ISBN or ISMN, is edited and edited and is reviewed by a generally recognised reviewer from the relevant field (not from the workplace of the authors of the book). In the case of co-authorship, only the applicant's share according to the author's share in the publication is counted. If the proportion cannot be determined, the point value divided by the number of authors of the publication is counted.

H-Index according to Wos

Citation Report H-Index value in the Web of Science database. As a criterion, the value of the H-Index is multiplied by ten.

Citation – Citation Report (WoS Cited without self-citations)

Value according to the Citation Report – "Times Cited Without self-citations" in the Web of Science database.

B – Teaching and popularisation activities

Project for international cooperation in education

Projects for transnational cooperation are projects that provide universities with space for international cooperation beyond those that are focused only on mobility. The applicant's score depends on the amount of the grant and its involvement: grant over 250 thousand EUR: coordinator of the whole project 40 points, project coordinator for CZU 20 points, team member 8 points, grant in the amount of 120–250 thousand EUR: coordinator of the whole project: 20 points, project coordinator for CZU 10 points, team member: 5 points, grant up to 120 thousand EUR: coordinator of the whole project: 10 points, project coordinator for CZU 5 points, team member 3 points. Membership in the team is evidenced by time sheets, confirmation of employment (work) on this project.

Study programme guarantor

Guaranteeing a study programme according to the documented accreditation file of the implemented study programme or according to the information system of the CZU.

Study subject guarantor

Guaranteeing a study subject according to the documented accreditation file of the implemented study programme or according to the information system of the CZU. Only subjects with different content (differing in the teaching content by at least 50%) are included.

University textbook, textbook including electronic form and e-learning

Teaching texts published in book or electronic form in all languages containing specialist topics and areas of the subject are methodically structured and didactically designed so as to facilitate learning. Unlike scientific publications and specialist books, a university textbook contains tools for the organisation and management of studies, such as expected learning outcomes, review questions and worked examples. The requirement consists in editorial and publishing processing and assigned ISBN. If the textbook is a language version of an existing Czech version, it is considered a translation. In the case of co-authorship, only the applicant's share according to the author's share is counted. If the proportion cannot be determined, the point value divided by the number of authors is counted. This is understood as a comprehensive study text of at least 100 standard pages of the text itself without illustrations, maps and other appendices. E-learning is considered to be a comprehensive form of study materials covering one study subject using multimedia tools; for this output to be counted, it is necessary to prove that the output was approved by the management of the faculty where the output was created. In the event of disputed outcomes, the decision shall be made by the committee established in accordance with Article 3 (7) or (2) of the Convention. according to Article 5 para. 5.

Chapter in the book

A book publication summarising scientific knowledge related to a comprehensive specialist topic the nature of which s not an original scientific work. The requirement consists in editorial and publishing processing. In the case of co-authorship, only the applicant's share according to the author's share in the publication is counted. If the proportion cannot be determined, the point value divided by the number of authors of the publication is counted.

Popularisation article and other popularisation output

An article that is not registered in the Web of Science, Scopus and ERIH databases. A documented appearance on television or radio is also considered to be another popularisation output; the content of the performance must be directly related to the field of the procedure concerned. In the event of disputed outcomes, the decision shall be made by the commission set up in accordance with Article 3 para. 7 or Article 5 para. 5.

Teaching abroad in a world language

Teaching that was carried out within exchange teaching programs, according to a confirmation of teaching or according to a confirmed document of lectures or practicals delivered at a foreign university. The point value of 1 corresponds to one lecture or practical.

University tuition (per semester)

Teaching carried out at the Czech University of Life Sciences or another domestic and foreign higher education institution, the point value corresponds to one semester. At the CZU, this is documented through the information system or by a confirmation from the Student Affairs Office, at other higher education institutions by a confirmed document of teaching carried out.

Supervisor of successfully defended Bachelor's and Master's theses

Theses that the applicant supervised as a supervisor and were defended by the student in the state final examination are included.

Supervisor of the DSP graduate

Graduates of doctoral study programmes who have duly completed their studies by defending their dissertation and who have been supervised by the applicant as a supervisor during their studies are included.

C – Recognition by the professional community

All evaluated activities are documented by credible documents (e.g. letters of appointment).

Invited lecture in a world language

A lecture in a world language is considered to be an invited lecture if supported by the programme of a conference or another event, provided that it must be clear from the inclusion of such a lecture that its form and character differs from most lectures at the event, i.e. it is usually listed at the beginning of the event and is allocated a longer period of time, or it is a wholly unique stand-alone lecture, which has been demonstrably requested by a partner institution (to be evidenced by a certificate).

Article 8
Transitional and final provisions

(1) The Rules of the Habilitation Procedure or the Procedure for Appointing Professors of the Czech University of Life Sciences Prague, registered by the Ministry on 7 August 2023 under Ref. No. Ministry of Education, Youth and Sports - 19200/2023, are hereby repealed.

(2) Habilitation procedures and procedures for appointing professors initiated prior to the effective date of these Rules shall be completed in accordance with the existing rules.

(3) These rules were approved in accordance with Section 9(1)(b) of the Act by the Academic Senate of the CZU on 26. March 2026.

(4) These rules shall enter into force in accordance with Section 36(4) of the Act on the date of registration by the Ministry.

(5) These rules shall enter into force on the date of their publication in the public section of the CZU website.

prof. PhDr. Michal Lošťák, Ph.D., m. p.
Rector