**Università degli Studi di Modena e Reggio Emilia**

**I MODENA01**

>>> "Incoming Erasmus" <incoming.erasmus@unimore.it> 11.4.2016 11:17 >>>

Dear Partner,

we suppose you have already started the selection procedure for your Outgoing Erasmus students a.y. 2016/17. Here following we would kindly remind you our deadlines:

**Nominations deadlines:**

**- 1st semester and whole academic year**: **within May 30th 2016.**

**- 2nd semester**: **within September 30th 2016** (your students who have been nominated for the second semester will receive information about the Application form deadlines approximately in September/October 2016).

We kindly ask you to send us the nominations by filling-in the file herewith attached.

**On-line Application form deadlines:**

**for the 1st semester, whole academic year –June 16th 2016**

**for the 2nd semester -** (please inform your students who have been nominated for the second semester that they will receive information about the Application form deadlines approximately in September/October 2015).

**In case you have already sent us the Nominations by filling-in the file herewith attached, please don’t send them again.**

**Important notice:**

**- we need to receive the nomination(s) by the Sending Institution;**

**- later on we'll send your student(s) an e-mail containing the access code for the on-line application procedure. Please inform them don’t write us and  to wait patiently for our further communications;**

**- in order to avoid misunderstanding with your Outgoing students, we warmly recommend you to inform them at which Campus (Modena city or Reggio Emilia city) they should attend the courses - according to the field of study which your estimable University signed  the bilateral agreement with our Departments.**

**My apologies if you’ll receive this e-mail twice.**

**More detailed information is available at our web page:**<http://www.international.unimore.it/incomingstudents.html>

Best regards,

**Filomena Greco**

**University of Modena and Reggio Emilia**

**tel +39 059 2056576- fax +39 059 2056566**
**e-mail:** incoming.erasmus@unimore.it

>>> "Student Mobility" <studentmobility@unimore.it> 18.9.2014 10:09 >>>

Dear Partner,

we kindly remind you that the deadline to send us the nominations for the second semester expires on **September 30th 2014.**

If you haven’t sent the nominations of your students yet, please fill in and send us the file herewith attached.

If you have already sent us the nominations of your students **for the second semester, please be informed** that they will receive information about the Application deadline approximately in October.

**Nominations deadline:**

**- 2nd semester**: **within September 30th 2014**

We kindly ask you to send us the nominations by filling in the file herewith attached.

**Application form deadline:**

**for the 2nd semester -  October 31st  2014** (please inform your students who have been nominated for the second semester that they will receive information about the Application form deadline approximately in October).

**Within  November 15th 2014,** the students must send by ordinary post  the **Application form** duly filled in and signed by them (they have to put a picture on it as well), 1 **original signed copy of the** learning agreement (duly signed by the student and by the home Institution ) **and 1 copy of the transcript of records**.

**Important notice:**

- we need to receive the nomination(s) by the Sending Institution;

- later on we'll send your student(s) an e-mail containing the access code for the on-line application procedure. Please inform them to wait patiently for further notice and not to write asking for further information;

- in order to avoid misunderstanding with your Outgoing students, we warmly recommend you to inform them at which Campus (Modena city or Reggio Emilia city) they should attend the courses - according to the field of study which your estimable University chose to sign the bilateral agreement with our Departments.

More detailed information is available at our web page:  <http://www.international.unimore.it/Incomingstudents.html>

Best regards,

Filomena Greco

Students Mobility Office