

SOCRATES – ERASMUS exchange programme

INCOMING STUDENTS

Should download from the web site www.tuc.gr (English version)

- (a) The Student Application Form (two originals)
- (b) The Learning Agreement Form (two originals)

and send together with documents [a + b]

- (c) A Transcript of Records and
- (d) Two Photographs **no later than**

June 15, for the Fall Semester
October 30, for the Spring Semester

to the following address:

**Technical University of Crete,
International Relations Office
Agiou Markou Street,
Chania 73132,
CRETE, GREECE.**

Att. Mrs Dimitra HAVRE
E-mail: havre@mail.tuc.gr
Tel.: +30-28210-37048
Fax: +30-28210-28418

PASSPORT- HEALTH INSURANCE

Students should submit upon arrival, a photocopy of their VALID passport, (and of their visa should they originate from NON-European countries) as well as the EUROPEAN HEALTH INSURANCE CARD.

Students who fail to provide these documents, will not be accepted at the University.

ECTS – LEARNING AGREEMENTS

Depending on the length of their stay, students will accumulate 30 ECTS for one semester, 60 ECTS for the full academic year and 20 ECTS for a term/ trimester.

CLASSES

Classes are normally held in Greek. Erasmus students follow courses with the other international students. Most students undertake projects and hand in assignments to their Professors. They have regular meetings with them in order to get new guidelines and discuss the difficulties they might have.

In case a student wants to do part of his dissertation or thesis work, he has to find a Professor at the Receiving University (TUC) who will supervise his work. In this case, the Professors of both Institutions (Sending and Receiving) will need to be in contact during the whole Erasmus period. Prior to starting the course work, the professors must have agreed on the subject and the credits of the field work to be undertaken.

GRADING SYSTEM

<u>EXCELLENT</u>	<u>8.5 to 10</u>
<u>VERY GOOD</u>	<u>6.5 to 8.49</u>
<u>GOOD</u>	<u>5 to 6.49</u>
<u>FAIL</u>	<u>0 to 4</u>

Student Card

Erasmus Students are given a student card as soon as they arrive. With this student card they get discounts on *buses, ferries, etc (but not on airplanes)*. This Greek student card is only issued *once*, so it is recommended that students keep photocopies.

University Restaurant

Erasmus exchange students have **free meals** at the University Campus restaurant, for the period they are studying at the Technical University of Crete.

Internet Facilities

It is recommended that students register at the **Computer Centre**, which is located at the Campus. Here, they can open a new account, have free access to the Internet and print their assignments (up to 1000 pages) at the printers provided.

Greek Language Courses

Twice a year, *(depending on the financial grants allocated to the University every academic year)* the Technical University of Crete runs a Greek Language and Culture course **free of charge** for its ERASMUS students.

The **1st Semester** course starts (approximately) at the beginning of October and finishes in the middle of January and

the **2nd Semester** course starts (approximately) at the beginning of February and finishes in the beginning of June.

The course does not give any ECTS credits.

ACCOMMODATION

- The University Halls of Residence (on the Campus Premises) **cannot** accommodate the ERASMUS exchange students, because the number of rooms is insufficient for the Greek students themselves.
- Exchange students are accommodated at hotels/ pensions/ rooms for rent within the city of Chania, in single or double rooms. Prices range from 250 €- 300€ per month or more (single-double rooms).
- Students should inform the Erasmus Coordinator at the International Relations Office, about the dates of their arrival by e-mail, **at least two months in advance**.

It is not mandatory for the International Relations Office to find suitable accommodation for the incoming students.

*Students who **fail** to inform the International Relations Office about the dates of their arrivals quite in advance, will unfortunately have to find accommodation themselves.*