



Checklist Erasmus / Visiting Students

- Application**
1. Please begin by registering online
 2. Print out the **Application Form**, sign it and add a passport photo. Then, send it together with the **Transcript of Records** and the **Learning Agreement** to:

Hochschule Niederrhein
International Office
Reinarzstraße 49
47805 Krefeld
Germany

We will confirm the receipt of your application and will advise you as soon as possible about your acceptance as a visiting student.

Accommodation

- We will book a room in the student hall of residence for you.
- There is **no bedding or fresh linen** in the hall of residence. So please make sure to bring your own bedding and linen or a sleeping bag with you for the first night. The **GLOBUS** tutors will tell you where you can buy good value bed linen and bedding.
- Please make sure that you organise your key collection (hall of residence). If you cannot be there yourself at the given opening times, a **GLOBUS** Tutor will assist you.

GLOBUS-Website:

<http://www.hs-niederrhein.de/international/incomings/globus/>



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- Health Insurance**
- Please give some thought to your health insurance. Without a health insurance policy, we will NOT be able to register you.
 - As proof of your health insurance cover, you will need to present the following documents, which you can apply for from the health insurance provider in your **home country**:
 - EU countries: E 104 Form
 - Turkey: AT 11 Form

- If you cannot present this document, you can also choose to take out a German health insurance policy.

Example: DAAD Insurance

→ <http://www.daad.de/deutschland/service/versicherungen/04703.de.html>

costs around 88 Euros per month

A travel insurance policy is NOT enough.

- Arrival**
- There are fixed times for registering at the university. The International Office will let you know what these dates are and what you need for registration:
 - Semester Contribution (ca. 225 Euros)
 - Health Insurance

Please advise us in good time if you **cannot come**.

- Before the lectures start, a free-of-charge intensive German course is offered. All Erasmus students should attend these courses.
- The Welcome Days serve to provide information and give you a chance to get to know each other.

Please register at: incoming@hs-niederrhein.de

Later Arrival/Cancellation:

Please advise us immediately if you travel later and cannot be present for registration or if you no longer want to study at Hochschule Niederrhein.
incoming@hs-niederrhein.de