**Hochschule Niederrhein,**

**Niederrhein University of Applied Sciences**

**D KREFELD01**

>>> "Blankenhagel, Nicole" <Nicole.Blankenhagel@hs-niederrhein.de> 3.3.2016 11:50 >>>

Dear partner,

attached I am sending you our application information sheet for Erasmus/Exchange students.

We offer English courses only in the faculties of Textile and Clothing Technology and Business Administration and Economics (Bachelor and Master).

Some other faculties offer projects in English upon request.

All other courses / degree programs are in German language. Students need to proof at least German level B1.

**The deadline for the winter semester is 1st May 2016.**

Should you or your students have any questions do not hesitate to contact me.

We are looking forward to welcoming your students at Hochschule Niederrhein!

Kind regards from Germany,
Nicole Blankenhagel

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Nicole Blankenhagel
International Office
Department for Student Services

**Hochschule Niederrhein
University of Applied Sciences**Reinarzstrasse 49, 47805 Krefeld, Building A, room AE05a

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Mo. bis Fr. 8.00 – 12.00 h and 13.00 – 14.00 h

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[www.hs-niederrhein.de/international](http://www.hs-niederrhein.de/international)

[**www.facebook.com/InternationalOfficeHochschuleNiederrhein**](http://www.facebook.com/InternationalOfficeHochschuleNiederrhein)

>>> "Blankenhagel, Nicole" <Nicole.Blankenhagel@hs-niederrhein.de> 21.3.2012 16:32

Dear partner,

your students are welcome to study at the Hochschule Niederrhein within the Erasmus programme during the academic year 2012/2013.
In order to process their application and to organise their stay here in Germany, we would like explain to you our application procedure for incoming students.
Please advise your students to read the following information carefully and to send us all required documents on time. You can find attached our Erasmus Checklist and Erasmus Information sheet with timetable.

**PLEASE NOTE THAT WE HAVE CHANGED OUR LANGUAGE REQUIREMENTS!**

Students are expected to prove at least B1 level (German degree programmes) or B2 level (English degree programmes or thesis).
They are also asked to participate in a mandatory German language course. A confirmation of the language proficiency (official confirmation of your universities language center or language teacher) should be handed in with their application documents.

You are welcome to forward the information to your students.
Do not hesitate to contact us should you have any queries.
We are looking forward to welcome your students in Germany!

Kind regards

Nicole Blankenhagel
International Office

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APPLICATION PROCEDURE

Application deadline: 1st  June (Winter semester), 1st December (summer semester)

You can find useful information on Hochschule Niederrhein and all faculties under:
<http://www.hs-niederrhein.de/home-en/>
<http://www.hs-niederrhein.de/international-office/exchangeerasmus/>
<http://www.hs-niederrhein.de/international-office/globus/>

To do BEFORE Arrival

**Application:**

1.) Please begin by registering online under :
<https://studinfo.hsnr.de/move/moveonline/incoming/welcome.php>
2.) Print out the Application Form, sign it and have your university sign and stamp it. Add a passport photo.
3.) Then, send it together with the Transcript of Records, the Learning Agreement and the confirmation of language proficiency to :
Hochschule Niederrhein
International Office
Nicole Blankenhagel
Reinarzstraße 49
47805 Krefeld
Germany

We will confirm the receipt of your application and will advise you as soon as possible about your acceptance as Erasmus student.

**Lectures, Learning Agreement and Language Courses :**

Please note that all lectures are in German language!
Only the faculty of Textile & Clothing Management offers a degree programme in English language.

Should you have any questions regarding courses, course structure, credit points or your learning agreement please contact the international coordinator of your faculty directly. You can find their contact details under:
<http://www.hs-niederrhein.de/international-office/contact/international-coordinators-of-the-faculties/>

You can make changes to your learning agreement upon arrival.

You can participate in language courses and earn 2 credit points for each successfully passed language class. Please discuss this opportunity with your home university and ask them if this is accepted.

**Dormitory:**

You will have the opportunity to live in a student dormitory. The monthly rent is approximately 250 ,- € plus a deposit of around 250,- € which will be refunded by the end of your stay in Germany.

Please let us know in your online application if you would like to live in a dormitory and we will explain the application procedure and / or make the reservation for you.  The application procedure depends on the city you will be living in.

You will have to sign the acceptance form of the dormitory  AND pay the first rent including deposit BEFORE you travel. Otherwise the room is not firmly booked!

**Health insurance:**

For enrolment you will need proof of Health Insurance. Please make therefore sure BEFORE you travel that you have sufficient proof!
You will need:
\* European Health Insurance Card (EHIC) or E 104 Form (EU-countries)
\* AT 11 Form (Turkey)

**Help:**

If you need any help or if you have any questions regarding life in Germany, your accommodation or if you need travel directions please contact our student community GLOBUS:
<http://www.hs-niederrhein.de/international-office/globus/>
They can also help you to pick up your key for the dormitory if you arrive on a weekend.

**To do UPON Arrival**

**Welcome Days :**We will offer Welcome days for international students. The Welcome Days serve to provide information and give you a chance to get to know each other.
Please register : incoming@hs-niederrhein.de

**Registration/Enrolment :**There are fixed times for registering at the university. The International Office will let you know the dates and times.
It is compulsory that you register during this times.
If you cannot register at these times for important reasons please ask in the International Office for an alternative appointment.

**For registration you will need :**1.) Proof of health insurance (details see above)
2.) Semester contribution (approx. 230,-€)
> The Hochschule Niederrhein charges every student a Semester contribution to cover the costs of the Student Services (Studentenwerk), the student body (Studentenschaft) plus an administration fee. The students also receive a Semester Ticket with which they can use the public transport network throughout North Rhine-Westphalia without any further costs. Both are valid for the respective semester (6 months).

GLOBUS will help you to find your way to the Welcome days, to your dormitory and to the International Office for registration.
Please make an appointment with GLOBUS:
<http://www.hs-niederrhein.de/international-office/globus/>

Kind regards from Germany

Nicole Blankenhagel

Hochschule Niederrhein

Studierendenservice, Akademisches Auslandsamt

Niederrhein University of Applied Sciences

Student Services, International Office

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[www.hs-niederrhein.de](http://www.hs-niederrhein.de/)

[www.hs-niederrhein.de/international](http://www.hs-niederrhein.de/international)