

APPLICATION PROCEDURE

Application deadline: 1st May (Winter semester), 1st November (summer semester)

Language requirements:

Students are expected to prove at least **B1 level (German degree programmes)** or **B2 level (English degree programmes)**.

You are also asked to participate in a German language course. A confirmation of the language proficiency (official confirmation of your universities language centre or language teacher) should be handed in with your application documents.

You can find useful information on Hochschule Niederrhein and all faculties under:

<http://www.hs-niederrhein.de/home-en/>

<http://www.hs-niederrhein.de/international-office/exchangeerasmus/>

<http://www.hs-niederrhein.de/international-office/globus/>

<https://www.facebook.com/InternationalOfficeHochschuleNiederrhein>

Application:

1.) Please begin by registering online under:

<https://studinfo.hsnr.de/move/moveonline/incoming/welcome.php>

2.) Print out the Application Form, sign it and have your university sign and stamp it. Add a passport photo.

3.) We kindly ask you not to use any staples or paper-clips. It will make the processing easier and faster.

4.) Then, send it together with the Transcript of Records, the Learning Agreement and the confirmation of language proficiency to:

*Hochschule Niederrhein
International Office
Nicole Blankenhagel
Reinarzstraße 49
47805 Krefeld
Germany*

We will let you know about the process as soon as possible.

Please make sure to state the correct address on your application! It might be used for further correspondence (e.g. acceptance letter, invitation for visa purposes)



To do BEFORE Arrival

Lectures, Learning Agreement and Language Courses:

Please note that all lectures are in German language!
Only the faculty of Textile & Clothing Management offers a degree programme in English language.
The faculty of Business Administration and Economics offers single courses in English language.

Should you have any questions regarding courses, course structure, credit points or your learning agreement please contact the international coordinator of your faculty directly. You can find their contact details under:

<http://www.hs-niederrhein.de/international-office/contact/international-coordinators-of-the-faculties/>

You can make changes to your learning agreement upon arrival.

You can participate in language courses and earn 2 credit points for each successfully passed language class. Please discuss this opportunity with your home university and ask them if this is accepted.

Dormitory:

You will have the opportunity to live in a student dormitory. The monthly rent is approximately 260,- € plus a deposit of around 260,- € which will be refunded by the end of your stay in Germany.
We will inform you about the possibilities and how to apply after your acceptance.

Health insurance:

For enrolment you will need proof of Health Insurance. Please make therefore sure BEFORE you travel that you have sufficient proof!

You will need:

- * European Health Insurance Card (EHIC) or E 104 Form (EU-countries)
- * AT 11 Form (Turkey)

You need to calculate approximately 80,- € per month if you need to take out a German health insurance!

To do UPON Arrival

Welcome Days:

We will offer Welcome days for international students. The Welcome Days serve to provide information and give you a chance to get to know each other.

They normally take place during the weekend before the lectures start.

Crash Course German:

The crash course is in the first two weeks of the semester, before the lectures start. The exact dates will be announced to you in time.

Registration/Enrolment:

There are fixed times for registering at the university. The International Office will let you know the dates and times. It is compulsory that you register during these times.

If you cannot register at these times for important reasons please ask in the International Office for an alternative appointment.

Fees:

Every student has to pay a semester contribution (approx. 260,-€)

> The Hochschule Niederrhein charges every student a Semester contribution to cover the costs of the Student Services (Studentenwerk), the student body (Studentenschaft) plus an administration fee. The students also receive a Semester Ticket with which they can use the public transport network throughout North Rhine-Westphalia without any further costs. Both are valid for the respective semester (6 months).

We are looking forward to meeting you personally!

Should you have any further questions do not hesitate to contact us:

International Office

Nicole Blankenhagel
Reinartzstraße 49
Raum A E05a
D-47805 Krefeld
Tel + 49 (0) 2151 822 2725
E-Mail: nicole.blankenhagel@hs-niederrhein.de

The International Office on Facebook:

www.facebook.com/InternationalOfficeHochschuleNiederrhein