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| Official Name of Partner Institution | ESIC BUSINESS & MARKETING SCHOOL |
| **Erasmus Code** | E MADRID114 |
| Street Address | AVDA. VALDENIGRALES S/N  28223-POZUELO DE ALARCON (MADRID)- SPAIN |
| **Rector/Head of Institution** | SIMON REYES MARTINEZ-CORDOVA  DIRECTOR GENERAL |
| **Authorized LLP Institutional Co-ordinator**  *phone*  *fax*  *e-mail* | ANTONIO ALCANTARA  +34914524160  +34913528534  [antonio.alcantara@esic.edu](mailto:antonio.alcantara@esic.edu) |
| **Office of International Relations**  *official name of office,*  *address*  *phone*  *fax email*  **Head of Office**:  *phone fax email*  **LLP/Erasmus-Student Flow :**  *phone fax email*  *phone fax email*  **Is accommodation guaranteed for Erasmus students?**  **Housing Responsible:**  *phone fax email* | OFICINA INTERNACIONAL/INTERNATIONAL OFFICE  AVDA. VALDENIGRALES S/N  28223-POZUELO DE ALARCON (MADRID)- SPAIN  +34914524160  +34913528534  [internacional.madrid@esic.es](mailto:internacional.madrid@esic.es)  Richard Lander  +34914524121  +34913528534  [richard.lander@esic.es](mailto:richard.lander@esic.es)  ANTONIO ALCANTARA  +34914524160  +34913528534  [antonio.alcantara@esic.edu](mailto:antonio.alcantara@esic.edu)  ANA ESCALERO  +34914524153  +34913528534  [ana.escalero@esic.edu](mailto:ana.escalero@esic.edu)  No, we provide information regarding accommodation and work with several companies and residences. Students must contact them directly  ROCIO VICENTE  +34914524168  +34913528534  [internacional.madrid@esic.es](mailto:internacional.madrid@esic.es) |
| Internet Address/www | [www.esic.edu](http://www.esic.edu) |
| Homepage for Incoming Students | <http://www.esic.edu/grado/internacional/partners/> |
| List of Courses for Incoming Students | <http://www.esic.edu/docs/internacional_grado/documento19.pdf> |
| Academic Calendar | <http://www.esic.edu/docs/internacional_grado/documento22.pdf> |
| Nomination of  LLP/Erasmus-Students should be sent to (please state full address + fax if not mentioned above) | ANTONIO ALCANTARA  +34914524160  +34913528534  [antonio.alcantara@esic.edu](mailto:antonio.alcantara@esic.edu) |
| Forms necessary for acceptance | Application form:  <http://www.esic.edu/docs/internacional_grado/documento18.pdf>  Transcript of records  4 ID photos  Language level certificate:  -Spanish B1/English B2 |
| Deadlines for applicants | June 1st (Annual/1st semester students)//December 1st (2nd semester students) |
| Educational language/s for foreign students | Spanish/ English |
| Any conditions for students nominated for the study stay? | No |
| Any conditions for the selection of the subjects? | Courses subjected to final timetable. Final adjustment at orientation meeting |

**Other useful information:**

Any questions must be sent to Antonio Alcantara:

[antonio.alcantara@esic.edu](mailto:antonio.alcantara@esic.edu)