



## FACT SHEET 2016 / 2017

### GENERAL INFORMATION

Full Legal name of Institution: **Deusto Business School – San Sebastian Campus.**

Erasmus Code: **E BILBAO 02** PIC Number: 999876971

Postal Address: **Mundaiz, 50 . 20012 Donostia – San Sebastian**

Website: **www.dbs.deusto.es**

### INTERNATIONAL OFFICE

<b>Vicedean of International Relations</b>	<b>Elena Ochoa</b> Telf. 34 943 326 325 Email: <a href="mailto:elena.ochoa@deusto.es">elena.ochoa@deusto.es</a>
<b>International Coordinator</b>	<b>Elena Lamarain</b> Telf. 34 943 326 600 Email: <a href="mailto:elena.lamarain@deusto.es">elena.lamarain@deusto.es</a>
<b>Incoming students Coordinator</b>	<b>Nagore Aranguren</b> Telf. 34 943 326 600 Email: <a href="mailto:nagore.aranguren@deusto.es">nagore.aranguren@deusto.es</a>
<b>Outgoing students Coordinator</b>	<b>Jon Ochoa</b> Telf. 34 943 326 600 Email: <a href="mailto:j.ochoa@deusto.es">j.ochoa@deusto.es</a>
<b>Secretary</b>	<b>María Uribe</b> Telf. 34 943 326 277 Email: <a href="mailto:maria.uribe@deusto.es">maria.uribe@deusto.es</a>

<b>ACADEMIC ADVISORS</b>	<b>Nagore Aranguren</b>	<a href="mailto:nagore.aranguren@deusto.es">nagore.aranguren@deusto.es</a>	Belgium, Germany, The Netherlands , Poland
	<b>Iñaki Erauskin</b>	<a href="mailto:inaki.erauskin@deusto.es">inaki.erauskin@deusto.es</a>	United Kingdom, Ireland
	<b>Elena Lamarain</b>	<a href="mailto:elena.lamarain@deusto.es">elena.lamarain@deusto.es</a>	Australia, USA
	<b>Jon Ochoa</b>	<a href="mailto:j.ochoa@deusto.es">j.ochoa@deusto.es</a>	Denmark, Finland, Norway, Sweden, Czech Republic, Slovenia, India, Italy, Turkey
	<b>Arantza Zubiaurre</b>	<a href="mailto:arantza.zubiaurre@deusto.es">arantza.zubiaurre@deusto.es</a>	Argentina, Brasil, Chile, Colombia, Mexico, Uruguay, France, Canada, China

**ACADEMIC CALENDAR**

<b><i>AUTUMN SEMESTER (September to January)</i></b>	
August 23 <sup>rd</sup>	Reception for the Intensive Spanish Course. Students should be at the Information Hall of the University at <b>8:45 a.m.</b>
September 2 <sup>nd</sup> and 5 <sup>th</sup>	Orientation Sessions. Students should be at the Information Hall of the University on the 2 <sup>nd</sup> of September at <b>8:45 a.m.</b>
September 6 <sup>th</sup>	Classes begin.
December 23 <sup>rd</sup>	First day of Christmas Vacation.
December 19 <sup>th</sup> to January 19 <sup>th</sup>	Exam Period Autumn semester.
January 27 <sup>th</sup> to February 7 <sup>th</sup>	Retake examinations.

<b><i>SPRING SEMESTER (February to June)</i></b>	
January 23 <sup>rd</sup>	Reception for the Intensive Spanish Course. Students should be at the Information Hall of the University at <b>8:45 a.m.</b>
February 6 <sup>th</sup> and 7 <sup>th</sup>	Orientation Sessions. Students should be at the Information Hall of the University on the 6 <sup>th</sup> of February at <b>8:45 a.m.</b>
February 8 <sup>th</sup>	Classes begin.
April 13 <sup>th</sup> to 23 <sup>rd</sup>	Easter Holidays.
April 24 <sup>th</sup>	Classes begin.
May 29 <sup>th</sup> to June 13 <sup>th</sup>	Exam period Spring semester.
June 21 <sup>st</sup> to 30 <sup>th</sup>	Retake examinations.

## EXCHANGE STUDENT INFORMATION

### **STEP 1: Nomination**

- ❖ Nomination period:
  - Fall Semester: Before June 1<sup>st</sup>
  - Spring Semester: Before November 1<sup>st</sup>.
  
- ❖ Please send an email to Maria Uribe ([maria.uribe@deusto.es](mailto:maria.uribe@deusto.es)) with the following information about each of your nominated students:
  - Name
  - Gender
  - Major
  - Semester / Academic year
  - Email

### **STEP 2 : Application**

- ❖ Application deadlines
  - Fall Semester: June 15<sup>th</sup>
  - Spring Semester: November 15<sup>th</sup>
  
- ❖ Students are required to fill in the Online Application Form and upload the required additional documents indicated in the application form. The link to access the Application Form is the following:  
([http://www.relint.deusto.es/movilidad/datosmatricula\\_todo\\_ext.asp?lang=2](http://www.relint.deusto.es/movilidad/datosmatricula_todo_ext.asp?lang=2))
  
- ❖ **It is compulsory for students to have a Health Insurance with coverage for the whole period of studying in Deusto.**
  
- ❖ **Students who need a visa**, please fill in the Application Form as soon as possible so that we can issue your Letter of Acceptance in time.

## ACADEMIC INFORMATION AND COURSE REGISTRATION

Before arriving at Deusto, students will be provided with course schedules. It is the students' and Home University's responsibility to check there are no time conflicts in the courses students would like to attend.

We would like to inform you that courses have limited places. We therefore advise students to have a few back-up courses available as alternatives.

Once at the University of Deusto, students will have a period of approximately 6 days in order to decide the courses they would like to take and definitely register for the courses after that period. Before the day for Course Registration it is the Home Institution the one which should confirm the students that their course choice is appropriate.

Exchange students coming to the Business Degree can choose business subjects from our 1st., 2nd., 3rd. and 4th. year courses. Besides, students are allowed to take a maximum of 2 subjects from the Degree of Communication, Social Work or the Tourism Degree (except from languages from the Tourism Degree and the Business degree).

Students will also have the possibility to study special subjects offered to them about Culture, Society and Heritage in Spain and in the Basque Country. Spanish courses are also on offer: there is an Intensive Spanish Course before the beginning of each semester and a Regular Spanish Course along the semester. An introductory course in Basque Language will be also on offer.

❖ ***List of Business Courses and Offer in English:***

Please find also attached the course offer for the academic year 2016/17 and the subjects that will be offered in English.

❖ ***Syllabi of Business Courses:***

<http://www.dbs.deusto.es/cs/Satellite/dbs/en/home-0/programmes/degrees-and-double-degrees/bma-san-sebastian-campus/programa>

**Attendance:**

**Please remind your students that attendance is compulsory at the University of Deusto.**

## LANGUAGE COURSES

Free of charge for exchange students.

### ❖ **Intensive Spanish Courses**

They are offered before the beginning of each semester in 3 different levels from absolute beginners (5 ECTS)

### ❖ **Regular Spanish Courses**

They are offered throughout the semester in 3 different levels. (6 ECTS)

There are no groups for absolute beginners; so if they are interested in learning Spanish they need to attend the Intensive Spanish Course.

### ❖ **Introduction to Basque Language and Culture.**

It is offered throughout the semester for absolute beginners. (6 ECTS)

## ACCOMMODATION

### ❖ **Information about different types of accommodation can be found at the following link.**

<https://www.estudiantes.deusto.es/cs/Satellite/estudiantes/en/student-services/accommodation-and-orientation/san-sebastian-campus-5/flat-through-the-accommodation-service>

Students need to apply for accommodation and send the application form to Santiago Serrats ([alojamiento.ss@deusto.es](mailto:alojamiento.ss@deusto.es)). The International Office does not arrange accommodation.

#### ➤ **Deadlines**

Fall Semester: July 8<sup>th</sup>

Spring Semester: November 15<sup>th</sup>



