

Application process for exchange students at Linnaeus University

Linnaeus University has developed an online application for exchange students. The online application will be open from 15 February and 15 September.

Routines for the online application

1. Coordinators need to send an e-mail to nomination@lnu.se with information about nominated students for exchange studies at Linnaeus University. It should include:

- Name of the student(s),
- E-mail address to the student(s),
- The semester(s) of the exchange,
- Subject area code on the agreement that you want to send students under (European partners only).

*Please note that we need the nominations no later than **April 1** for students applying for the autumn semester and full academic year, and **October 1** for students applying for the spring semester.*

2. The students will receive an e-mail with log in information and instructions on how to apply online. The student will be requested to add the following documents to the application:
 - Transcripts of records in English,
 - Language Proficiency Report (to be completed if English is not your native language OR if you are planning to study in another language than English and this language is not your native language). The document can be found at:
http://lnu.se/polopoly_fs/1.13113!Language%20Proficiency%20Report_application.pdf
 - A copy of the passport photo page. For EU citizens an identity card with nationality is sufficient.

*These documents should be attached as PDF files, no larger than 5 MB. Please ask the students to prepare the documents before starting the online application. Please note that the deadline for applying for the autumn semester and full academic year is **April 15**, and **October 15** for applying for the spring semester.*

3. The student will be asked to choose which campus he or she wants to study at while staying at Linnaeus University. A full year student can choose to study at different campuses during the two semesters. The students will then choose this in the application and make up your study plan for each semester. Course information can be found at:
<http://lnu.se/future-students/exchange-students/courses?l=en>
4. All information needed to prepare for the student's exchange can be found at:
<http://lnu.se/future-students/exchange-students/accepted-exchange-students?l=en>
5. When the application is filled out and submitted with all the required attachments the International Relations Office will start the process of admitting the student.
6. Once the student is formally accepted a letter of acceptance and welcome package will be sent out to the home address or to the coordinator at the student's home university.

We look forward to welcoming you to Linnaeus University!

The International Relations Office
inexchange@lnu.se