



OTEMON GAKUIN UNIVERSITY

EXCHANGE PROGRAM APPLICATION FORM

Please fill out this form and e-mail us in PDF format.

1. PERSONAL INFORMATION

Name (Please type as it appears on your passport) :	Family:	Given:	<div>PHOTO (Attach data)</div>
Name in Japanese (katakana) :			
Date of Birth (MM/DD/YYYY) :			
Place of Birth :	City:	Country:	
Sex :	<input type="checkbox"/> Male	<input type="checkbox"/> Female	
Nationality :			
Present Address :			
Phone :	Email :		
Permanent Address :			
Passport Number :	Passport Validity :		
Reference name :	Family:	Given:	
Reference phone :	Reference email :		

2. CURRENT EDUCATION

Home Institution :	
Course of Studies :	
Current Semester :	
Year of Grade :	

3. LANGUAGE PROFICIENCY

First Language :	
Second Language(s) :	
Evaluation of your Japanese Ability :	

Speaking	Reading	Writing
<input type="checkbox"/> Pre-Intermediate	<input type="checkbox"/> Pre-Intermediate	<input type="checkbox"/> Pre-Intermediate
<input type="checkbox"/> Mid-Intermediate	<input type="checkbox"/> Mid-Intermediate	<input type="checkbox"/> Mid-Intermediate
<input type="checkbox"/> High-Intermediate	<input type="checkbox"/> High-Intermediate	<input type="checkbox"/> High-Intermediate
<input type="checkbox"/> Pre-Advanced	<input type="checkbox"/> Pre-Advanced	<input type="checkbox"/> Pre-Advanced
<input type="checkbox"/> Advanced	<input type="checkbox"/> Advanced	<input type="checkbox"/> Advanced

How long have you learned Japanese for total? _____

**If you have taken Japanese Language Proficiency Test, please attached the copy with application forms.*

4. PURPOSE OF YOUR STUDY AT OTEMON GAKUIN UNIVERISTY

5. TERM APPLYING FOR AND LENGTH OF STUDY

- A. Term Applying For : ☐ Fall 2018
☐ Spring 2019
- B. Length of Study : ☐ One Semester
☐ Two Semesters

6. ACCOMMODATION

Which type of accommodation would you prefer?

- ☐ Homestay ☐ Dormitory

7. DOCUMENT CHECKLIST

- ☐ Exchange Program Application Form
- ☐ Resume *Please include working experiences in a format.
- ☐ Letter of Recommendation issued by the host institution
- ☐ Official Transcript
- ☐ Bank Statement issued by a financial institution
- ☐ Certificate of Physical Examination
- ☐ Imate of Portrait Photograph
- ☐ Application for Certificate of Eligibility
- ☐ Passport Copy
- ☐ Homestay Application and Agreement Form *If you
- ☐ Consent Form of Overseas Health and Liability Insurance
- ☐ Certificate Japanese Language Proficiency *If you

8. ANY POINTS TO CONSIDER CONCERNING YOUR MENTAL OR PHYSICAL CONDITIONS

9. WAIVER

The role of Otemon Gakuin University (hereinafter OGU) staff and instructors is limited to scheduled programs and activities and does not extend to independent activities. OGU staff and instructors will not normally accompany participants to independent activities.

OGU is released from any and all liability, including but not limited to, liability arising from the negligence or fault of the entities or persons resulting in death, disability, personal injury, property damage, property theft of applicants or actions of any kind which may hereafter happen to applicants at any time including traveling to and from this exchange program.

10. LIFE IN JAPAN

The university reserves the right to ask students to refrain from activities such as driving, while enrolled on a program at the university. Please understand this policy. While in Japan, please respect Japanese laws on alcohol and tobacco consumption, and be aware that illegal drug use carries very heavy penalties and will result in expulsion from the university, possible deportation and even a custodial sentence.

I hearby confirm that all information in this form is true and correct. I understand the above-mentioned information and conditions. During my study in Japan, I shall observe the rules and regulations of the university and will concentrate on my studies, and will follow the teaching programs made by the university.

Signature of the applicant : _____ Date : _____