



# Office for the Support of International Projects

prof. Ing. Václav Hejnák, Ph.D.

## Office for the Support of International Projects

### **The aim of the Office**

is to support the participation of leading Czech experts and teams in international research and development programmes

for example in the Horizon 2020, LIFE+, Erasmus+

## How we can support scientists and researchers?

Fresh and precise information

Individual consulting of proposals

Methodology – project and financial management

Administration

Legal advisory

## Activities of the Centre

- Provide information service for the Academic staff
  - information on the currently announced calls, seminars, new methodological documents
  - via web page [research.czu.cz](http://research.czu.cz), newsletters or through Project Centre representatives and lists of participants of former seminars or members of the former project teams,
  - internal seminars, workshops, National InfoDays
  - special events (brockering meetings, presentations in Brussels), individual consultations with evaluators

## Activities of the Centre

- Support for submitting project applications
- Reporting of submitted/successful applications
- Support during the project approval process/  
securing of contract signing process
- Support during the implementation of checks for  
projects
- Creation and updating of directives and  
methodological materials

## Team of the Centre

Head of the team vice-rector Václav Hejnák

Coordinator Josef Beránek

Project management consultant Klára Jiráňová

Financial management consultant Lucie Peterková

Area consultants for AGRI and ENVI

Legal advisory (external)

## Centre for International Projects in Life Sciences

Thank you for your attention  
Václav Hejnák

[strategie@czu.cz](mailto:strategie@czu.cz)  
[research.czu.cz](http://research.czu.cz)

This project is supported by the Inter-Inform programme.