Physical presence of persons at CZU

since March 18th 2020

Article 1
Subject of the decision

(1) In order to further prevent the spreading of the infection caused by coronavirus, I prohibit the physical presence of persons at CZU buildings, with the effect from March 18th 2020, 13:00 hours, until further notice.

(2) Persons **accommodated at the CZU Dormitories are strongly recommended to leave them without hesitation.**

(3) Online teaching at CZU continues.

Article 2
Exemptions

(1) In order to ensure the necessary operation exemptions from the physical presence of persons at the CZU faculties or IEC may be authorized by Dean, Director of IEC or Head of Dean´s Office. An exemption may be requested in writing and must be granted in advance.

(2) The Bursar is entitled to grant exemptions from the physical presence of persons at the CZU Rectorate in order to ensure the necessary operational matters. An exemption can be requested in writing and must be granted in advance.

(3) The granting of an exemption shall be subject to the following conditions (unless it is needed to ensure the necessary operational matters):

    a. the physical presence of persons is only possible from 7:00 to 20:00 (including weekends);

    b. only one person at a time may share the space in a laboratory or office or other similarly demarcated area;

    c. the total number of persons present at one department or workplace is a maximum of 5 persons per day;

    d. persons present at the workplace must not gather in any way, i.e. holding meetings, consultations or other appointments.

(4) An exemption from leaving the CZU dormitories may be requested until March 19th 2020 until 17:00 hours.

(5) It remains unchanged that the manner in which individual employees perform their work in this period is governed by the instructions of their respective managers or supervisors.

Article 3
Final provisions

This Decision shall take effect upon its publication.