
Statute of the International Advisory Board of the Czech University of Life Sciences Prague

Article 1

Introductory Provisions

- (1) This Directive is valid for all parts of the Czech University of Life Sciences Prague (hereinafter also "CZU"), with the exception of the University Farm Estate Lány and the School Forest Enterprise in Kostelec nad Černými lesy.
- (2) The purpose of this Directive is the formation, activities, composition and rules of conduct of the International Advisory Board of the Czech University of Life Sciences Prague (hereinafter the "Board").
- (3) The Rector is responsible for fulfilling the obligations arising from this Directive on the level of CZU.

Article 2

Formation of the International Advisory Board of the Czech University of Life Sciences Prague

- (1) The Board is formed as the advisory body of the Rector of the Czech University of Life Sciences Prague and the Council for Internal Evaluation of the Czech University of Life Sciences Prague (hereinafter the "CIE") for the assessment of strategic objectives, vision and mission of CZU, in particular in the field of educational, creative and related activities and evaluation of their quality.

Article 3

Appointment and Term of Office of Board Members

- (1) The Chairman of the Board, Deputy Chairman of the Board and other members of the Board, from among internationally renowned experts with high scientific and moral credentials, are appointed and dismissed by the Rector after consulting the CZU Scientific Board (hereinafter "CZU SB").
- (2) The composition of the Board reflects the areas of education under which accredited study programs are conducted at CZU.
- (3) The Board has at least seven members and at most nine members.
- (4) The Deputy Chairman of the Board represents the Chairman of the Board if he is not present, or in the event of authorization by the Chairman.

- (5) The Rector appoints and dismisses the Secretary of the Board, who looks after the administrative activities of the Board from amongst CZU Vice-Rectors.
- (6) The terms of office of members of the Board is five years from appointment, and repeated appointment of member of the Board is not limited.
- (7) The term of office of a member of the Board shall expire upon:
 - a) the delivery of a written resignation of a member of the Board to the CZU Rector;
 - b) the expiration of the term of office;
 - c) the death of a member of the Board;
 - d) dismissal by the Rector after discussion at CZU SB.
- (8) If the office of a member of the Board is terminated before the expiration of his or her term of office, the new member appointed in place of the member whose office was terminated shall only be appointed for the remainder of the relevant term of office. Upon the termination of office of a member of the Board, the procedure for the proposal and appointment set out in paragraph 1 of this Article shall apply mutatis mutandis.
- (9) Membership in the Board is honorable and irreplaceable. Upon their request, CZU shall pay to members of the Board the expenses associated with participation in Board meetings.
- (10) The Board meets at least once per year.

Article 4 **Activities of the Board**

- (1) The Board primarily:
 - a) discusses the quality of education at CZU, in particular the quality of accredited study programs, and makes recommendations and suggestions for further development in this matter;
 - b) discusses the quality of creative activities (research, science, development, transfer of knowledge) at CZU, in particular the quality of publication outputs, project activities and other creative activities, and makes recommendations and suggestions for further development in this matter;
 - c) discusses the quality of related activities (internationalization, human resource management etc.) carried out at CZU, and makes recommendations and suggestions for further development in this matter;
 - d) assess compliance with quality standards, in particular in relation to document Standards and Guidelines for Quality Assurance in the European Higher Education Area, and makes recommendations and suggestions for further development in this matter;
 - e) comments on strategic documents, set objectives and the vision and mission of CZU, and makes recommendations and suggestions for further development in this matter;
 - f) provide opinions and recommendations for the development of CZU.

Article 5
Chairman of the Board

- (1) In cooperation with the Secretary of the Board, the Chairman of the Board:
 - a) communicates with the Rector and Vice-Rectors;
 - b) proposes an agenda for meetings and prepares a time schedule for the work of the Board;
 - c) prepares documents for Board meetings and is responsible for their submission to members of the Board at least 10 calendar days before a Board meeting.
- (2) In cooperation with the Secretary of the Board, the Chairman of the Board manages the Board meeting.

Article 6
Board Meeting

- (1) The Board meeting is convened by the Secretary of the Board on the initiative of the Chairman of the Board or the Rector.
- (2) The Board meeting is not public. If the Board is made up of a CIE advisory body, CIE members shall also be invited to the meeting. Other guests or experts may be invited to the meeting if the Board approves this via an absolute majority of the members present.
- (3) Members of the Rector's Advisory Board and CIE members may propose other items for the agenda of the Board meeting.
- (4) In exceptional cases, the meeting of the Board members can be held via the internet using Skype, or using a different program intended for internet communication. The Secretary of the Board is responsible for the preparation of such a meeting.
- (5) The Board shall have a quorum if the majority of its members are present and makes resolutions with the majority of members present.
- (6) The Board may comment on the submitted documents per rollam in exceptional cases. In cooperation with the Secretary of the Board, the Chairman of the Board shall ensure the sending of materials to all members of the Board and shall also determine and e-mail address to which members of the Board shall send their statements within 5 days.
- (7) The meeting language of the Board is the English language, in which all Board materials are also written.
- (8) Minutes shall be taken of the Board meeting that shall be verified by the Chairman. The minutes contain the course of the Board meeting and decisions adopted by the Board. In cooperation with the Secretary of the Board, the Chairman of the Board shall ensure that the minutes are made

available to the members of the Board, members of the Rector's College, CIE members and CZU SB members.

Article 7

Closing Provisions

(1) This Directive shall become valid and effective on the date it is published.

In Prague on 21st June 2019

prof. Ing. Petr Sklenička, CSc.
Rector