Checklist for verification of compliance with formal requirements by the project application

Registration number of OP VVV project: CZ.02.2.69/0.0/0.0/19_073/0016944

Application checked:

Registration number of project application:

Name of project application:

Principal researcher:

Date and time of filing the project
application at the Department of Science

	Check of formal requirements	YES	NO
1	The application is submitted in English.		
	Note:		
2	The theme of the student grant is different from themes of dissertations of the individual/principal researcher or other members of the research team.		
	Note:		
3	The theme and method of solution to the given problems devised by the project submitted is not co-financed from another grant.		
	Note:		
4	4% of the total eligible costs in the budget is allocated to the project overheads.		
	Note:		
5	Dates of the execution of the project comply with the competition rules.		
	Note:		
6	The composition of the research team is according to the competition rules.		
	Note:		
7	The project budget is devised in line with the competition rules, the requirement for a minimum amount of unit costs for coverage of personnel costs of the researcher/s, including all mandatory expenses, was observed.		
	Note:		

8	The project application was signed by the individual/principal researcher and all other co-researchers of the project, mentor/s and the Head of the		
	Note:		
9	CVs of all researchers and mentor/s of the project are attached to the project application.		
	Note:		
10	The range of workloads of all members of the research team complies with the competition rules.		
	Note:		

The maximum total workload of all project researchers at CZU must not exceed 1.2 multiple of the set number of working hours per given month. Fulfilment of this requirement is reviewed as of the day of the check of formal project requirements. If the workload is exceeded, the applicant will be advised of this obligation and the necessity to observe the same beginning from the commencement of the project		
Note:		

Checked by:

In Prague, on: Signature:

Correctness verified by:

In Prague, on: Signature: